



Letter from the Superintendent's Office
December 15, 2017

Out-of-Catchment and Academy Applications

Dear Parents and Guardians,

This letter is to inform you of the upcoming Out-of-Catchment (OOC) and Academy registration process for the 2018-19 school year.

Due to various factors, the district may not be able to accommodate OOC or Academy application requests as it has in past years. These factors include: increasing enrolment across the entire district, and class size and composition.

The district will consider the following when determining placement:

- Assessment of the operating capacity in each respective school along with its staffing assignments;
- Physical space;
- Needs of other programs in the school; and
- The ability of the school to provide appropriate education programs for the applicant and other students.

As per [Administrative Procedure 303 – Student Registration and School Choice](#) (1.3), District Choice Programs established with a particular educational focus and offered at specific schools for which application to the district must be made in accordance with the policies and procedures for those programs. They may have special program entrance criteria and special catchment areas.

As with any OOC and Academy application, the district will make the final decision on placement.

[Online registration](#) for the 2018-19 school year opens on Wednesday, January 10, 2018. OOC and Academy applications are due March 31, 2018.

For more information visit the district's [Registration](#) webpage.

Thank you for your understanding,

Tim Davie
Superintendent Designate