



400 Campbell St, Nanaimo, BC, V9R 3G7
Telephone: 250-754-2722
School Year: 2019-2020
September 2019

Principal: Shannon Apland
Secretary: Shawna Amstutz (temp)
Jennifer Mile (on leave)

Principal's Message

To both our returning and our new families, Welcome to Pauline Haarer! We hope you and your family have had a wonderful and restful summer break. The staff is looking forward to another exciting year of learning with your child(ren).

Please note that we have had some staffing changes over the summer as some staff have moved away or retired or are currently on leave. We are so grateful to the wonderful staff who have stepped in for us to make sure that all students have a fantastic start up.

Shannon Apland – Principal
Jennifer Mile – Secretary (on leave)
Shawna Amstutz – Secretary Temp
Heather Marshall – K
Suzanne Smith – K/1
Ann Rainboth – Gr 1
Kerry Murdoch – Gr 2
Celia Pidduck – Gr 2/3
Simon Brink – Gr 3/4
Claude Therrien – Gr 4/5
Nadia Elzinga – Gr 5/6
Dominique Payne – Gr 6/7
Evelyne St-Arnaud – Gr 6/7
Barbara Allisen – Library
Karen Withers - Music
Danielle Nichol – Student Support
Pattie Metheral – Counsellor
Mia Jongkind / Alisa Gatley – EAs
Kari-Ann Bernier – Noon Hour Supervisor
Deb Logan – AB ED EA
Jolina Waller – CYFSW
Lynn Tissington – Speech & Language
Kiersten Cote – Psychologist
Richard Bouchard/Coran Medinsky – Custodians

Please help give a warm welcome to all of our new staff and our returning staff!

Sincerely,
Mme. Apland

Absences

If your child is absent from school or you know of dates your child will be away, we would ask you to please give the school a call by 8:35 am at 250-754-2722. If we are unavailable to take your call, please leave a detailed message on our answering service. Your child's safety is of the utmost importance to us.

Student Verification Forms

In September the school sends home Student Verification Forms for parents/guardians to look over and sign. This form contains important information about your child: current home address and phone numbers, medical information, allergies, etc. It is vital that this information is up to date for each school year. If you change your phone number throughout the year, please let the office know right away; so that in case of emergency or illness we are able to contact you. ***Please return all of the forms to the classroom teacher as soon as possible.***

Student Supplies

Each classroom has requested either payment for student supplies and the teacher has bought the supplies or the teacher has provided a student supplies list. Teachers may also be asking for supplemental supplies or funds for specific supplies used in the classroom throughout the year. ***Please make cheques payable to School District 68 and/or please contact the office if you are in need of financial assistance.***

Earthquake Comfort Kit

Every year we ask parents/guardians to provide their child with an Earthquake Comfort Kit to provide comfort to your child while they wait for their parent/guardian to pick them up from school after an emergency has occurred. The PAC has these kits for sale and has also posted a suggested shopping list on the PAC page of our school's website. Please ensure that your child has his/her own Comfort Kit at school by the end of September.

Drop Off and Pick Up

The school provides supervision 15 minutes before school and after school. Supervision is at the side of the school. The duty at the front is there to direct traffic only. Students should not arrive at school prior to 8:30 am, unless they are attending the onsite daycare or are involved in a school run morning activity. Similarly, please ensure that your child(ren) are picked up at the end of the day by 1:52 pm (Mondays) and 2:52 pm (Tuesdays-Fridays). Students whose parents are late will be asked to remain at the office. If you know you will be late, please contact the office a *minimum of 15 minutes before the end of the day*, so that the office staff can locate your child and relay the message.

We ask everyone to please respect the Staff Parking areas as well as the Yellow Lined “Bus Only” area. This area is reserved for Buses, Day Care drop off and pick up and for those needing to park in the Handicap Parking.

We also ask that you drive slowly in and out of our parking lot and down the alley and at the back near the Scout Hut. Please note that the alley and Scout Hut are not part of our school grounds and we do not have supervision back there. Please ensure you arrange to pick up your child from the FRONT of the school for their safety.

Volunteering

Parent/family volunteers are an important part of our school community and we welcome you in our school. If you have time and/or a particular area of expertise, please do not hesitate to have a conversation with your classroom teacher(s) about volunteering. A Criminal Record Check must be completed and be on file at the school. Criminal Record Checks can be completed and submitted to the RCMP directly by visiting the school’s website and following the directions given under the Parent tab. Drivers for field trips and/or teams must also have, in addition to the Criminal Record Check, a Volunteer Driver Form completed. These forms are available in the office.

Meet the Teacher Night

We will be holding a special “Meet the Teacher Night” on Thursday, September 19th from 5:30-6:30. This evening is a chance for your child(ren) to show you their classroom and introduce you to their teacher(s) and other staff. The library, music room and SST room will be open and we encourage you to take a walk around the whole school with our child(ren) and meet all of our wonderful staff.

Please note: This evening is informal and is not a time for teachers to discuss individual learning concerns with parents. If you have questions or concerns regarding your child(ren) please set up a time to talk with your teacher(s) outside of the open house hours. Thank you.

Terry Fox Walk/Run

On September 27th we will honor the memory of our Canadian Hero: Terry Fox, by participating in the annual Terry Fox Walk/Run. Please connect with your child’s teacher if you would like to join us.

Dress Code

We appreciate the fact that our students come to school appropriately dressed for our school activities. Please remember to have a pair of running shoes at school for Physical Education.

Students are expected to dress appropriately for each season and weather. T-shirt logos must be not have references to drugs or alcohol. Casual school wear is expected to be worn by all students. Rain jackets and boots are recommended for the wetter weather in the months coming up. Students will be expected to go outside for recess.



Nut Aware

We greatly appreciate the effort Ecole Pauline Haarer families make to ensure that our school is safe food zone for all students. While we cannot guarantee a nut free environment, we are reminding parents/guardians that snacks and foods containing nuts are not encouraged to be brought to school. We have a number of students and staff with severe life-threatening allergies to nuts. We thank you for your attention and cooperation.

Important Upcoming Dates

SEP 18 School photos
SEP 19 Meet the Teacher Night
SEP 27 Terry Fox walk

Please visit our school website and sign up for our list-serve.

In an ongoing effort to conserve paper and photocopying costs we try not to send paper home if we can share information electronically.

Please sign up for our list-serve so that you can ensure you have the most up to date information on everything that is going on in our school!

BELL SCHEDULE – 2019/20

Nanaimo-Ladysmith Public Schools Calendar

School Calendar for 2019-2020

**Monday
Bell Schedule**

8:45 – 10:15 am	Instructional Time
10:15 – 10:30 am	Short Recess
10:30 – 11:45 am	Instructional Time
11:45 – 12:20 pm	Long Recess
12:20 – 1:37 pm	Instructional Time

**Tuesday to Friday
Bell Schedule**

8:45 – 11:45 am	Instructional Time
11:45 – 12:20 pm	Long Recess
12:20 – 1:30 pm	Instructional Time
1:30 – 1:45 pm	Short Recess
1:45 – 2:37 pm	Instructional Time

Outdoor supervision is only provided 15 minutes before and after school. For their safety and well-being, students should arrive no earlier than 8:30 am and should leave the school grounds by 1:52 pm Mondays and 2:52 pm Tues-Friday.

Schools Open for Students	Tuesday, September 3
Non-Instructional Day (School-based Pro D Day)	Friday, October 11
Thanksgiving Day	Monday, October 14
Non-Instructional Day / Pro D Day (Provincial PSA)	Friday, October 25
Remembrance Day (Observed)	Monday, November 11
Last day of classes before Winter Vacation	Friday, December 20
Schools Re-Open after Winter Vacation	Monday, January 6
BC Family Day	Monday, February 17
Non-Instructional Day (NDTA District Pro D Day)	Monday, February 24
Non-Instructional Day (School-based Pro D Day)	Tuesday, February 25
Last Day of Classes before Spring Vacation	Friday, March 13
Schools re-open after Spring Vacation	Monday, March 30
Good Friday	Friday, April 10
Easter Monday	Monday, April 13
Victoria Day	Monday, May 18
Non-Instructional Day (School-based Pro D Day)	Friday, May 29
Administrative Day - Schools are closed	Friday, June 26

