

WEEKLY MEMO – ÉCOLE PAULINE HAARER

le vendredi 25 Septembre, 2020

Website: www.paulinehaarer.ca

Monday 28	2:25 pm	Dismissal
Tuesday 29	2:25 pm	Dismissal
Wednesday 30	2:25 pm	Dismissal
October		
Thursday 01	2:25 pm	Dismissal
Friday 02	2:25 pm	Dismissal

PHOTO DAY!

Message from the Office

Student Verification forms were sent home this week. Please make sure all information on both sides are correct and up to date. *It is very important to have your Emergency Contact list up to date and that the contacts are ready and willing to pick up your student(s) if we cannot reach parent(s) in case of any sickness or emergency.*

- ✓ **If your student(s) will be Absent** please contact the office asap by either calling the office and leaving a message or emailing Jennifer at jmile@sd68.bc.ca
- ✓ **If your student(s) will be arriving Late or Leaving early**, please call or email the teacher and CC the office to let them know. When you arrive, please go to the office side window to sign in your student(s) and a staff member will make sure the student gets to class. This procedure will be the same for any students leaving school early!

Tuesday September 28th is PHOTO DAY! Please arrive at school on time as the photographer will be ready to begin taking photos first thing in the morning. Any questions regarding COVID set up and procedures can be found on the website www.myportraits.ca under the COVID tab.

School Fees Online

We are encouraging all families to use our new online payment system (School Cash Online) to purchase school items when you can. Cash can play a significant role in virus transmission, and we are working toward following the World Health Organization (WHO) recommendations to use contactless payments to mitigate virus spread. Instructions are further down in this memo.

Forms Online

As another method for reducing transmission, we are also asking that you use the School Cash Online system to electronically sign school forms. There are currently two forms you need to sign and only one parent or guardian has to sign for each child:

- **Daily Health Check form:** a measure put in place by the Province of B.C. and the Provincial Health Office.
- **Student Consent form:** for many, you'll recognize this form as the one we send home on paper every year at this time. This form covers media, Google Suite for Education, walk/run field trips, emergency release information and more.

There is no cost to you when submitting these forms.

Paying and Signing Forms Online is Fast and Easy

Paying school fees and signing school forms online is fast and easy and can be done from any computer or smartphone.

Get setup in three simple steps:

1. **Create Your Profile:** Go to <https://nlps.schoolcashonline.com> and click on “Register” and fill in all appropriate fields.
2. **Confirm Your Email:** Check your inbox for the email confirmation and click on the link inside. Sign in with your new login details.
3. **Add a Student:** Click “Add Student” and fill in the required fields with your child’s details.

More information and instructions on how to sign up and use School Cash Online are available here <https://www.sd68.bc.ca/schoolcashonline/>.

We want to thank you again for helping us implement all of our new systems and processes.

Together we can make a difference!

Have a fantastic weekend.

Mme. Apland